

MEMO

Date: March 6, 2026

To: **Medical Staff Required to Complete 2025 Attestation**

From: Dr. J. Francois, CMO, Shared Health

cc: Dr. C. Christodoulou, CEO, Shared Health
S. Polz, Executive Director, PMAO
RHA CMOs – please distribute as noted below
Doctors Manitoba

Re: **Medical Staff Attestation – Attestation Onsite Supports**

Thank you to all medical staff who have completed their 2025 attestation. We appreciate the time you have taken to complete your attestations via the new medical staff attestation portal.

For those who have not had a chance to complete their attestation yet, the deadline is Friday, March 20th, 2026, at which point the portal will be closed. **ONLY those physicians, midwives, psychologists, dentists and oral surgeons with a start date prior to September 2024, who have hospital privileges, are required to complete the process.**

For those who need additional support to complete attestation, please make use of the following supports available to you. **Any medical staff with hospital privileges and required to submit attestation as described above may attend any of the onsite locations for support or participate in the virtual option noted below.**

- 1) **March 10th, 2026 – between 8:30 am and 4:30 pm** – onsite support will be available in meeting room BG013 at St. Boniface Hospital.
- 2) **March 11th, 2026 – between 8:30 am and 4:30 pm** – onsite support will be available in meeting room BG013 at St. Boniface Hospital.
- 3) **March 12, 2026 – between 8:30 am and 4:30 pm** – onsite support will be available in SR178 (former flower shop) at Health Sciences Centre.
- 4) **March 16, 2026, 9:30 am and 5:30 pm** – onsite support will be available in SR178 (former flower shop) at Health Sciences Centre.
- 5) To book a virtual Teams call for assistance, please contact SH-support@kyndryl.com to be registered for a time. Please do not delay in making this request as spaces will be limited.

Emails have been distributed to each of those medical staff members with their user ID. If you have not received your user ID, please ensure that you check your region issued email. We are receiving many undeliverable messages due to full mail boxes – so please ensure that you clean out your inbox. If you are aware of colleagues who fit the above criteria and have NOT



received the communication regarding attestation, please forward this information to them and ask them to contact us at pmaoattestations@sharedhealthmb.ca for support.

A list of resources is attached, along with some helpful tips on signing up for/using the portal based on some of the inquiries received to date. Please read them before attempting to complete attestation via the portal.

RHA CMOs – please distribute this information via your regional distribution lists as well to ensure appropriate individuals receive the communication.

Thank you.

MEDICAL STAFF ATTESTATION PORTAL – RESOURCES

The following attestation resources are available through the [Medical Staff - Health Providers](#) website. Please click on the section titled: **Attestation Process for Medical Staff**, or use the links below:

- [Frequently Asked Questions](#)
- How-to Videos
 - o [Logging into the Attestation Portal](#)
 - o [Completing attestation](#)
- [Self-Registration Login Quick Reference Guide](#)

The link to the attestation portal itself is: [Sign in](#)

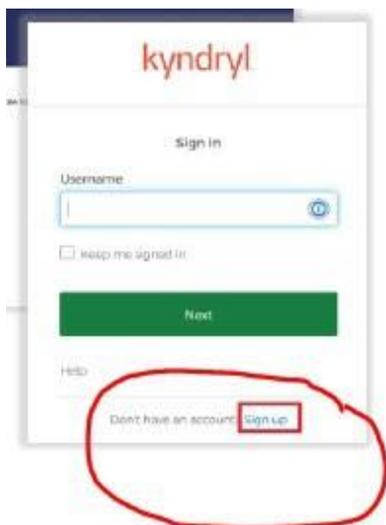
Support contacts:

- o Technical issues: SH-Support@kyndryl.com
- o Attestation process inquiries PMAOattestations@sharedhealthmb.ca

IMPORTANT TIPS

Sign Up First!

If using the portal for the first time - please make sure that you first “[Sign Up](#)” to use the portal (see pic below) and create a password for your account, using the email address (user name) that we have sent you in separate communications.





Were you sent an @manitoba-physicians.ca email address as your user name but don't use it as your primary?

- Your @manitoba-physicians.ca email address is active and in the background, linked to your primary email address within Shared Health, WRHA or NRHA.
- You don't need to access the @manitoba-physicians.ca email inbox separately to get your authentication email. Any emails sent to the @manitoba-physicians.ca email address would simply be redirected to you at your primary email address. For example, communications sent out by us to date would have been sent to your @manitoba-physicians.ca email address and you received those in the inbox of your primary email address.
- For this particular purpose – your @manitoba-physicians.ca email address is simply being used as a user name to access the portal, and because it's linked to your primary, you should receive the authentication email to your primary email account. If you do not receive the authentication email to your primary account, please connect with us at pmaoattestations@sharedhealthmb.ca for assistance.

Two Factor Authentication:

For security reasons, two factor authentication has been set up and you can use your Microsoft authenticator for this purpose. Once you reach that stage in the sign up process you will be prompted to choose Google authenticator or Okta Verify. Choosing Google authenticator will prompt you to scan a QR code (you can do this with your Microsoft authenticator app). Further instructions can be found in the registration guide referred to in the Resources section above.